

Welcome to CWGA!

We are excited to have you as a new member! Golf means something different to each of us, but the shared love of the game brings us together!

Here are some resources and helpful hints that we hope make your introduction smooth and enjoyable.

RESOURCES:

CWGA.org, has current and historical information. To reach the “Members Only” section, you log in with the email that was used to join CWGA. Click *Forgot password* to set up login for cwga.org.

CWGA Member Handbook – has Tournaments, tournament descriptions, CWGA Standing Rules, the procedures that we follow in our day-to-day operations. Very relevant information that will provide new members some background and lingo that we use. In addition to the Standing Rules, CWGA By-Laws are also included in the handbook. Most questions are answered in the handbook 😊

Golf Genius – CWGA Tournament Software. This requires an account (email and password) different from the CWGA.org website. Golf Genius (GG) has an **app** that each member should **download**. When registered for or playing in a tournament, you can view all aspects of the tournament; Member Portal Page, Scorecard, Score Entry page, Leaderboard, etc. You may log into Golf Genius and see all events for which you are registered, or you may log in directly to an event using the **GGID**. The GGID is provided to you when you receive the Tee-sheet and is on the Scorecard, once you arrive at the event.

General Tournament Information

- The Tournament **Coordinator**, as listed on the portal page, is the primary contact for each event.
- **Portal** page is the description page for a specific event. It is also the page you are on when you “Register” or “Edit Registration” for an event.
- If you want to play in a **team event**, but don’t have a partner, please email the Tournament Coordinator, as listed on the portal page, and she will pair/coordinate you and other singles to team you up.
- If registration is listed as **full**, you may **still register** and be placed on the **waitlist**. Your credit card will NOT be charged unless you are moved off the waitlist, which happens more than you would expect 😊 Sometimes, as the tournament date is close, the tournament coordinator will start a waitlist to ensure all groups are in a FOURSOME. Therefore, as four members register, they may be moved off the waitlist to create a new foursome.
- Tournament registration opens on March 1st. Register early if you wish to play in the popular events.
- Mastercard or Visa are the only card types accepted for payment.
- If you have **issues “checking out”**, here are some possible issues:

1. credit card address doesn't match your address in registration form
 2. credit card expired
 3. trying to register on phone versus computer
- A **confirmation email** will be sent immediately following the **completed registration** for an event. If you do not receive an email, immediately after registering, something is wrong. Either your payment was not accepted, or you missed a check box during the checkout process. Try again, or Contact the Tournament Coordinator for assistance.

Specific Golf Event Information

- As the golf event date approaches, you will receive two emails.
 1. **Reminder** – you are registered for the upcoming Tournament, if you need to cancel, do so prior to the Closing Date. If you cancel prior to the closing date, you will only lose \$5. If you cancel after the closing date, you forfeit all \$, no exceptions. If you cancel after the registration closing date, this requires considerable re-work on the part of the tournament coordinator (pairings, and multiple printed materials) Please don't cancel after registration closes 😊
 2. **Tee-Sheet** and other Tournament Details will be emailed to all players in the field. The Tee-sheet will have the pairings, your starting hole and GGID used to enter scores
 3. If **Inclement Weather** is forecasted, you will receive an **email** informing you of the potential of a cancellation or status of the event. Most times we play, as the weatherman is only correct 50% of the time 😊
 4. Tournament Winners are announced soon after the round. Prizes are in the form of a gift certificate at the host club's Pro Shop.
 5. All **scores are posted to GHIN** following a stroke play event via the Tournament Official.

General CWGA Golfing Tidbits that we've picked up along the way

- CWGA Plays **Ready Golf!** Please review the tips on playing "Ready Golf" 😊
- Outside Staff **Tipping** is welcome and appreciated at our host clubs. CWGA does send along additional tips, but not enough to show how much we really **appreciate** them!
- Plan to arrive **at least 30 minutes** prior to start. Registration for all events begins one-hour prior to start time.
- **Directions** to host clubs are in the "map link" on the portal page
- Plan to be **in your cart at least 10** minutes prior to start
- If using **GPS**, download the course prior to arriving or upon arriving at the course (not at your starting hole) The tees you are playing will be on the scorecard, found either in the GG app or the tee-sheet that was emailed to you.
- If you have not played the course, it may be helpful to check out the layout and scorecard prior to the event on the **host club's website**

Most of all, have fun!